

Chief Executive's Office

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Date: 22 December 2005

Chief Executive:
Jeffrey W Davies MA LL.M

Dear Councillor

A meeting of the Audit Committee is to be held in the Council Chamber, Town Hall, Chorley on Monday, 9th January, 2006 commencing at 3.00 pm.

AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interest**

Members of the Committee are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the Council Chamber and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 2)**

To confirm as a correct record the minutes of the meeting of the Audit Committee held on 11 July 2005 (Enclosed).

4. **Interim Report On Internal Audit Activities as at 9th December 2005 (Pages 3 - 12)**

Report of the Audit and Risk Manager (enclosed).

5. **Audit Commission Items**

a) **Civil Contingencies**

Report of Audit Commission (to follow).

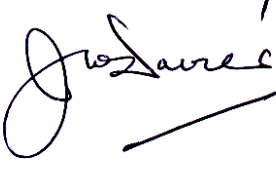
b) **Other Work in Progress**

The Audit Commission will present a verbal report at the meeting.

6. **Any other item(s) that the Chair decides is/are urgent**

Continued....

Yours sincerely



Chief Executive

Distribution

1. Agenda and reports to all Members of the Audit Committee (Councillor Lennox (Chair), Councillor McGowan (Vice-Chair) Councillors Ball, Mrs Case, Goldsworthy, Russell, R Snape and J Wilson).
2. Mr Thomas (District Auditor) and Mr G Kelly (Audit Manager – Audit Commission) for attendance.
3. Agenda and reports to Deputy Chief Executive/Group Director, Director of Finance and Audit and Risk Manager for attendance.
4. Agenda and reports to all remaining Chief Officers for information.
5. Agenda to all remaining Members for information.

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ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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کیجئے: